



Welcome

Dear Residents, welcome to our November newsletter. Yes, it is really November already and the year is on its head.

It is time to think about another holiday season and also all the year-end functions.

End of Month Drinks

The date for our month end function is tonight, Thursday 31 October at 6pm in the Foyer and we have a Halloween theme. Bring a drink and join your fellow residents for a catch up.

Year End Function

The date for our year end function is Sunday 15 December at 4pm in the BBQ area. Come and enjoy an afternoon in our lovely BBQ with other residents.

Ann Linford has again volunteered her time to organise the BBQ as she has done in years past. Ann will circulate more details closer to the date.

The cost is \$15 per person and is fully catered for with drinks and BBQ food. Kids are free.

Annual Fire Drill

A big thank you to everyone who participated in another successful fire drill on 12 October.

Having the fire drills means that during a real fire there will at least be a good number of people who knows how the evacuation system works. This year it came to light that during a real fire our building evacuation system cascades the evacuation to enable areas in immediate danger to evacuate first, and then in a predetermined sequence to provide rapid evacuation in a safe and orderly manner so not everyone is in the stairs at once. We are reliably informed that this is the latest system designed for a high rise building.

BBQ Booking

Most residents may have noticed by now that we have a new BBQ which works great.

However, the BBQ area has become very busy and the committee needs to introduce back the formal booking system for the BBQ. The main reason for this is to avoid disappointment with different groups showing up to use the BBQ at the same time and prevent overcrowding.

Therefore please note that from now on the BBQ will again be locked. You can still book the BBQ but you must pick up a key for the BBQ at the office before you use the BBQ. There is also a \$20 deposit to be paid to ensure you return the key and leave the area tidy after use. Please make sure to pick the key up when the office is still open, on Saturday that would be 9am to 12pm.

Please be reminded that there is a cleaning kit and a spare gas bottle in the left hand side cupboard under the BBQ. The spare gas bottle has been chained, but the chain is long enough to reach over to the right hand side. So if you run out of gas simply swap the two bottles around.

After Hours Number

Please note that if you have an afterhours emergency for the building the number to call is:

07-3703 1013

When you ring this number it will automatically divert to the mobile phone of the person who can help.

Holiday Office Hours

Since December is around the corner we would also like to remind everyone that in the week over the Christmas/New year period the office hours are reduced because it is quiet. The office hours for this period are published on our website on the Contact page.

Kind Regards

The Admiralty Quays Management Team